

TENANT APPLICATION & DOCUMENTATION INFORMATION

Each applicant (over the age of 18) must fill out their own Application and Credit Authorization forms.

Please provide the following:

- Application(s)
- Credit/Background Authorization Form(s). Credit/Background check requires a processing fee of \$20.00 per applicant. (Check or money order only)
- Proof of income; (4 most current pay stubs) - All employers, each applicant. Copy of W-2 for most current tax year.
- Please see the application, for additional types of income that qualify.
- For additional income - All supporting documents must be submitted with the rental application.
- If you are new to the area, an acceptance letter from your new employer, showing salary or hourly rate and hours, is acceptable proof of income.
- Copy of photo ID (each applicant)

Please be advised:

- The minimum household income must be 3x's the monthly rent rate.
- A credit score of 640 or higher is required.
- Co-signers not accepted.

We are requesting applicants bring all documentation and processing fee to your scheduled viewing. In the event applicants wish to move forward, our local leasing office can process the application(s).

To process the application(s) in a timely manner all above-mentioned documentation must be submitted. If any portion is missing it will delay the process. Processing of applications usually takes up to 24 hours. Please feel free to email or call with any questions you may have regarding the application and/or the process.

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